

Yearbook FAQs

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What's the difference between Lifetouch & Jostens?

Lifetouch is the company contracted by the Chesterfield Elementary School administration to handle school photos. Any questions about Lifetouch should be directed to the school or Lifetouch directly.

Jostens is the company selected by the yearbook that is contracted through CPEF to create these books. Any questions about the yearbook should be directed to chesterfieldyearbook@gmail.com

My child had a retake. How do I make sure which photo is included in the yearbook?

Please contact the yearbook volunteer at chesterfieldyearbook@gmail.com and include a detailed description of the photo or attach the photo you want to be used in the yearbook

How do I submit photos for the yearbook?

1. Email high quality jpeg photos to chesterfieldyearbook.com within 2 weeks of the event. Pages are created and completed within 6 weeks of the event. If you submit a photo past the deadline I'm unable to use it as it disrupts the time spent on that specific page. It would take a significant amount of time to adjust everything. There is not enough bandwidth to adjust during the school year.
2. Upload photos to [CES Yearbook 2024-2025 Photo Upload](#)
or
3. Email Chesterfieldyearbook@gmail.com and provide **ALL** information requested. **If any information is missing then the photo will not be used.**

How do I place a yearbook order?

Order Your Chesterfield Elementary School Yearbook Online



Step 1: Visit shop.memorybook.com



Step 2: Login if returning or new users click 'Register' to create an account using school code **181263M**

Step 3: Buy a yearbook for **\$20** through **2/1/2025 (EARLY BIRD PRICING)**. Effective **2/2/2025-4/11/2025 \$30**
or a personalized book for **\$25** through **2/1/2025 (EARLY BIRD PRICING)**. Effective **2/2/2025-4/11/2025 \$35**



Add a "Love Line" for **\$10**



Place a Parent/Business Ad: **\$25 - 1/8 page ad**
Place a Parent/Business Ad: **\$40 - 1/4 page ad**
Place a Parent/Business Ad: **\$70 - half page ad**
Place a Parent/Business Ad: **\$100 - full page ad**

Order Ads through **4/11/2025**



All late orders are \$40 and delivered once school is over.
Questions? Email Liz at chesterfielddyearbook@gmail.com



www.memorybook.com



How do I check if I placed a yearbook order?

There are two ways to check if a yearbook order has been placed.

1. Login to your Josten's Memory Book account and should be listed under 'My Account' then 'Orders'
2. Check email receipt and it should be from yearbook@memorybook.com
3. Check your SPAM folder for yearbook@memorybook.com

I'm unable to fulfill individual requests to check for yearbook orders.
PLEASE check the site first - all orders will be found there with the email address that you used when purchasing the yearbook.

I submitted a photo to the yearbook but I don't see it in the yearbook.

The yearbook accepts pictures to be possibly used in the yearbook. It is not guaranteed to be included. Some of the following reasons are why the photo may not be used:

- Not high quality photo
- Hand gestures like rabbit ears or may appear inappropriate
- Eyes closed
- Child already appears in another picture and minimizing duplicates

I've missed the deadline for ordering a yearbook online. How can I place a yearbook order?

If you have missed the **7.5 month** window for ordering a yearbook online, an email can be sent to chesterfielddyearbook@gmail.com to be placed on a waiting list on a first come first serve basis. They are not guaranteed until yearbooks are shipped and delivered to students who ordered before the deadline. Also, we need to ensure we have extra yearbooks! The yearbook would then be available with a **LATE FEE** and payment would need to be made via Venmo. No exceptions. Please note - no personalization will be available on the book. If there are extra books and you have paid by Venmo, I will deliver the books to school **after school is over**. There is an automated reply on the email (no confirmations will be made) however I am tracking and will contact you once it's time. There is sufficient time to order a yearbook so please don't be late! The process to order a late book is different and requires much more time. Let's get those orders in on time!!!

Please note - all sales from this book go to the CPEF.

I have a 6th grader. Is the yearbook and 6th grade video yearbook the same?

No, the yearbook and the 6th grade video yearbook are two separate projects. The 6th grade video are photos collected by a volunteer and organized with the help of the Northern Burlington High School Media Director as a project to create for the 6th grade graduating class. The video project should be completed by a parent volunteer with a graduating student.

When will yearbooks be delivered?

Yearbooks are typically delivered around the last week of the school year. Usually runs concurrently with the ABC's theme of the school. Y for yearbook signing. It is up to the teacher when they choose to disburse the books. We pick the same drop off date to distribute the books to all the classrooms. However, it is up to the teacher when they will hand them out to the students. All waitlisted yearbooks will be given to the front office once school is over.

I've lost my yearbook. What do I do?

Please contact the yearbook at chesterfieldyearbook@gmail.com. It would be appreciated to handle any issues privately and not blasted on social media. The Chesterfield Yearbook Facebook & IG pages are strictly being used for distributing information. Thank you.

My yearbook is damaged. What do I do?

Please contact the yearbook volunteers at chesterfieldyearbook@gmail.com. It would be appreciated to handle any issues privately and not blasted on social media. The Chesterfield Yearbook Facebook & IG pages are strictly being used for distributing information. Thank you.

Who's in charge of the yearbook?

The yearbook is led by a parent volunteers (1) who has a full time job (not with Jostens or Lifetouch). There is also another volunteer who helps take a bunch of photos! This is just a hobby and is super fun for us...not to mention, we make a great team! The yearbook is worked on before the school year starts until the books are delivered on the last day of school. It's a lot of work, but we enjoy it!

What if I ordered multiple yearbooks by mistake?

No refunds. If you mistakenly purchase more than one book, you have two options. You get an extra book or you are able to gift the book to a graduating 6th grader that did not purchase one. With this, please ensure you check your cart before ordering and keep the receipt!

Is there an easy link to order the yearbook so I don't have to type the web address in? Sure - see below. You will still need to input the school code. You will not be able to bypass that part. All users will need to register before they access the site.

[Yearbook Order Link - Parent Pay Portal](#)